

Requirements for Montana Class 2 Educator Licensure

There are three pathways to meeting Montana's requirements for Class 2 licensure (per Administrative Rules of Montana 10.57.410). **One** of the following must be met:

- ❖ Completion of an educator preparation program which is accredited by NCATE, CAEP, MACTE or is a state approved program from a regionally accredited college or university **AND** completion of student teaching or a supervised teaching experience through an educator preparation program. **OR**
- ❖ Completion of a National Board Certification program. **OR**
- ❖ Completion of a non-traditional teaching program with five (5) successful years of teaching experience, along with a current, standard, unrestricted out-of-state educator license.

Additionally, each of the following must be met prior to licensure:

1. Verification of the Montana required Praxis test score(s) meeting Montana standards for your endorsement area(s). [Click here for PRAXIS information.](#) **AND**
2. Completion and verification of the free, on-line course "An Introduction to Indian Education for All in Montana" <http://opi.mt.gov/streamer/ieonlinepd/viewer.swf> ARM 10.57.410

Application Process

1. Complete the online application at: <https://apps3.opi.mt.gov/SSO/Login/Login.aspx>
2. Supplemental forms to the online application; must be submitted by mail unless otherwise noted and received by OPI before your application can be processed:
 - [University Recommendation Form](#)
 - [Notary Page](#)
 - [Fingerprint Background Check Instructions](#)
3. Official transcripts may be sent electronically from the college or university to cert@mt.gov or mailed.
4. Verification of required Praxis test scores submitted electronically to cert@mt.gov or the original mailed.
5. Original completion certificate for "An Introduction to Indian Education for All in Montana".
6. Copy of your valid, unexpired out-of-state teaching license electronically to cert@mt.gov or mailed, if applicable.

Mail all hard copy documents to: **Montana Office of Public Instruction**
Attn. Educator Licensure
PO Box 202501
Helena, MT 59620